



STATE OF NEW JERSEY  
CIVIL SERVICE COMMISSION

Chris Christie  
*Governor*  
Kim Guadagno  
*Lt. Governor*

Robert M. Czech  
*Chair/Chief Executive Officer*

**AGENDA OF REGULAR MEETING OF  
THE CIVIL SERVICE COMMISSION  
JANUARY 11, 2012**


**Robert M. Czech, Chairperson**  
**Robert E. Brenner**  
**Thomas J. Perna**  
**Richard E. Williams**



New Jersey  
Civil Service  
Commission

## MEMORANDUM

TO: Civil Service Commission

FROM: Kenneth Connolly, Director   
Division of State and Local Government Operations

SUBJECT: N.J.S.A. 11A:3-4(h), Confidential Appointments

DATE: December 29, 2011

### DEPARTMENT OF COMMUNITY AFFAIRS

Recording of Mr. Jason R. Martucci's appointment is requested to the title, Confidential Assistant, effective November 28, 2011. The assigned salary is \$75,000. This position is assigned to the Unclassified Service in accordance with N.J.S.A. 11A:3-4(h).

Verification has been made that the confidential position allocated is vacant and that Commissioner Lori Grifa is authorized to make the subject appointment.

Recommendation: Record appointment in the Unclassified Service in accordance with N.J.S.A. 11A:3-4(h).

**DISMISSAL FOR FAILURE TO APPEAR**

**The Civil Service Commission dismissed the following cases without prejudice for failure to appear at the scheduled hearing before the Office of Administrative Law:**

Gregory Alston, Human Services Assistant, Ancora Psychiatric Hospital, Department of Human Services, removal.

Gregory Alston, Human Services Assistant, Ancora Psychiatric Hospital, Department of Human Services, removal.

Kenneth Carey Sr., et al, City of Jersey City, Administration and Housing Economics Development, layoff.

Glenwood Lattimer, Jr., Senior Building Maintenance Worker, Trenton Psychiatric Hospital, Department of Human Services, suspension.

Charles Markovich, Senior Correction Officer, Edna Mahan Correctional Facility, Department of Corrections, suspension.

Silfredo Martinez, Assistant Animal Control Officer, City of Trenton, Department of Health and Human Services, suspension.

Kisha Natal, Cottage Training Technician, New Lisbon Developmental Center, Department of Human Services, removal.

William Ordonez, Field Representative Property Improvement Bilingual, Township of West Orange, Department of Planning and Development, layoff.

Brian D. Sheaf, Repairer, Department of the Treasury, removal.

**WITHDRAWAL OF APPEALS**

**The following appeals were withdrawn and removed from the hearing calendar:**

Michael Anderson, et al, Fire Fighter, City of Linden, Fire Department, layoff.

Michael Andrews, Family Service Worker, Essex County, Department of Citizen Services, release at the end of the working test period.

Ralph Arroyo, Laborer Heavy, City of Camden, Department of Public Works, suspension.

James Baker, Senior Correction Officer, South Woods State Prison, Department of Corrections, removal.

John Beckermeyer, Bus Attendant, Middle Township School District, removal.

Gregory Bey, Family Service Worker, Essex County, Department of Citizen Services, release at the end of the working test period.

Linda Block, Judiciary Clerk 2, Superior County of New Jersey, Middlesex Vicinage, release at the end of the working test period.

Joann Domenico and Michelle Vayo, Town of Hammonton, layoff.

Daniel C. Everett, County Correction Officer, Burling County, County Jail, removal.

Lynne Flax, Senior Correction Officer, Southern State Correctional Facility, Department of Corrections, removal.

Robert Hach, Police Sergeant, Hillside Township, Police Department, removal.

Rhonda Love, Terence O'Neill and Theresa P. Zebrowski, Cape May County, Youth Shelter, layoff.

Gregory Lukaszyk, et al, Morris County, Sheriff's Department, layoff.

Mohammed Mahoud, Police Officer, City of Paterson, Police Department, removal.

Kara McIntosh, Police Officer, Mount Holly Township, Police Department, suspension.

Ashley E. Mize, et al, Clerk, Township of Little Egg Harbor, Police Department, layoff.

Robert Palubinskas, Housing Inspector, City of Asbury Park, Department of Building and Housing, two removals.

Debra Robson, Principal Clerk Typist, Middle Township School District, suspension.

Tiffany Szwajkowski, Human Services Assistant, Vineland Developmental Center, Department, removal.

Michael Walker, Police Officer, City of Newark, Police Department, suspension.

**SECTION A – HEARING MATTERS**

**A-1 SETTLEMENTS**

In the Matter of Denise Banks  
City of Orange  
Police Department  
Removal

In the Matter of Marie Castor  
Trenton Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of Cashteal Cooley  
City of Camden  
Police Department  
Suspension and Removal

In the Matter of Dante Daniel  
Albert C. Wagner Youth Correctional Facility  
Department of Corrections  
Removal

In the Matter of Jawwaad Fareed  
Newark School District  
Removal

In the Matter of Dehaven Graham  
Ancora Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of The Estate of Gregory Graham  
Ancora Psychiatric Hospital  
Department of Human  
Removal

In the Matter of Hodari Grant  
Juvenile Justice Commission  
Department of Law and Public Safety  
Resignation not in good standing

In the Matter of Mimi Ityough  
Ancora Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of Lakisha Jones  
City of Paterson  
Police Department  
Removal

In the Matter of Loretta Ogle  
Ancora Psychiatric Hospital  
Department of Human Services  
Suspension

In the Matter of James Rivera  
Ann Klein Forensic Psychiatric Hospital  
Department of Human Services  
Removal

In the Matter of John Sanders  
Monmouth County  
Bridge Maintenance Department  
Suspension

In the Matter of Marc Scherling  
Mercer County  
Department of Corrections  
Removal

In the Matter of Edgar VanBuskirk  
Southern State Correctional Facility  
Department of Corrections  
Suspension

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN  
THE ABOVE CASES – SETTLEMENTS**

**ACTION:**

**A-2 MICHAEL MERCOGLIANA**

Michael Mercogliana, Sheriff's Officer, Cumberland County, Sheriff's Department, 10 working day suspension on charges of insubordination, neglect of duty, performance of duty, and obedience to laws, rules, and regulations.

Recommendation of the Administrative Law Judge – Modify the 10 working day suspension to a five working day suspension.

**ACTION:**

**A-3 CITY OF NEWARK LAYOFF 2007 AND (CONSOLIDATION)**

Olabisi O. Fasina, *et al*, Social Case Worker, City of Newark, Department of Health and Human Services, appeal the good faith of their layoff effective November 10, 2007 and December 31, 2009, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Withdrawal of the appeals for failure to appear.

**ACTION:**

**A-4 EDWARD SANTIAGO**

Edward Santiago, Police Chief, City of Plainfield, Department of Public Affairs and Public Safety, appeals the good faith of his layoff effective April 11, 2008, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Grant the appointing authority's motion and dismiss the appellant's appeal.

**ACTION:**

**A-5 THE ESTATE OF JAMES AUKERMAN**

The Estate of James Aukerman, Sewage Plant Operator, Camden County, Municipal Utilities Authority Department, removal effective January 15, 2010, on charges of conduct unbecoming a public employee, other sufficient cause, falsification, incompetency, inefficiency or failure to perform duties, neglect of duty and misuse of public property, including motor vehicles.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:****A-6 SAAD RADWAN EID (CONSOLIDATION)**

Saad Radwan Eid, Custodial Worker Low Pressure License, Borough of Carteret, Department of Sewage Disposal, 1) removal on the charge of inability to perform duties, 2) removal effective September 18, 2009, on charges of misuse of public property, including motor vehicles, conduct unbecoming a public employee and other sufficient cause, 3) removal effective September 18, 2009, on charges of incompetency, inefficiency or failure to perform duties, conduct unbecoming a public employee, neglect of duty and other sufficient cause and 4) removal effective September 18, 2009, on charges of incompetency, inefficiency or failure to perform duties, insubordination, neglect of duty and other sufficient cause.

Recommendation of the Administrative Law Judge – 1) modify the removal to a resignation in good standing, 2) reverse the removal, 3) reverse the removal and 4) modify the removal to a fine equivalent to a maximum of 20 working day's pay.

**ACTION:**



**A-7 NICHOLAS MANLA**

Nicholas Manla, Cottage Training Technician, North Jersey Developmental Center, Department of Human Services, removal effective November 23, 2010, on charges of physical or mental abuse of a patient, client, resident or employee, inappropriate physical contact or mistreatment of a patient, client, resident or employee, falsification, violation of a rule, regulation, policy, procedure, order or administrative decision, conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Modify the removal to a 20 working day suspension.

**ACTION:****A-8 CHRISTINE LEEDS**

Christine Leeds, Senior Clerk, Atlantic County, Clerk Department, removal effective February 9, 2010, on charges of inability to perform duties, chronic or excessive absenteeism, other sufficient cause and unauthorized absence.

Recommendation of the Administrative Law Judge – Uphold the removal.

**ACTION:****A-9 CLIFFORD LEWIS (CONSOLIDATION)**

Clifford Lewis, Institutional Trade Instructor 1, Warehousing, South Woods State Prison, Department of Corrections, two removals effective October 28, 2010 and November 17, 2010, on charges of conduct unbecoming a public employee, other sufficient cause, leaving assigned work area without permission but not creating a danger to persons or property, falsification, unsatisfactory attendance, violation of a rule, regulation, policy, procedure, order, or administrative decision.

Recommendation of the Administrative Law Judge – Uphold the removals.

**ACTION:**

**A-10 MARZETTIE SHAMBERGER**

Marzettie Shamberger, Senior Correction Officer, Northern State Prison, Department of Corrections, removal effective June 3, 2010, on charges of conduct unbecoming a public employee, other sufficient cause, neglect of duty, insubordination, and violation of a rule, regulation, policy, procedure, order, or administrative decision. This matter was held over from the October 5, 2011, Civil Service Commission meeting for summary of testimony.

Recommendation of the Administrative Law Judge – Modify the removal to an official written reprimand.

**ACTION:**

**SECTION B – MISCELLANEOUS MATTERS**

- B-1** The Division of State and Local Operations requests the inactivation of 48 State titles.

**MEMORANDUM**

DATE: December 8, 2011

TO: Civil Service Commission

FROM: Kenneth Connolly, Director  
State and Local Operations

A handwritten signature in black ink, appearing to read "Kenneth Connolly".

SUBJECT: Change in State Classification Plan

**TITLE INACTIVATIONS**

The Division of State and Local Operations requests inactivation of the following State titles. The titles are unencumbered and there are no future plans for use.

The affected agencies and the appropriate negotiations representatives have been notified.

Effective date: The effective date of the inactivations will be the beginning of the first pay period that follows the Commission's approval of this change in the State Classification plan.

**TITLES TO BE INACTIVATED**

Baker  
H12-44623 C \* 4012

Head Baker  
R16-44625 C \* 4012

Butcher  
H12-44633 C \* 4012

Head Butcher  
R16-44635 C \* 4012

Training Assistant, Computer Technology  
H14-63613D C F 3512

Institutional trade Instructor 1, Mattress Making  
H19-40623U C W 4012

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Institutional trade Instructor 2, Needle Trades  
H17-40624I C W 4012

Institutional trade Instructor 2, Needle Trades Clothing Manufacture  
H17-40624R C W 4012

Supervising Institutional Trade Instructor, Knitting & Mattress Making  
S21-40644G C W 4012

Accounting Assistant  
A15-50447 C \* 4012

Supervisor Data Processing Machine Operations 2  
S19-53333 C \* 3512

Principal Engineer Industrial  
R26-17094 C \* 4E12

Management Trainee  
P95-56489 C \* 4012

Supervisor Microfilm Services  
S21-22046 C \* NL12

Procurement Controller  
R17-55632 C \* 3512

Community Program Analyst 1  
R23-64184 C \* NE12

Electronics Technician 1  
A13-16642 C \* NE12

Electronics Technician 2  
A16-16643 C \* NE12

Operator Automated Typewriter  
A08-23213 C \* 3512

Operator Automated Typewriter 10 months  
A05-23211 C Y 3510

Senior Operator Automated Typewriter 10 months  
A06-23212 C Y 3510

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Photographer  
A09-44942 C \* 3512

Senior Photographer  
A12-44944 C \* 3512

Senior Procedures Analyst  
P21-54243 C \* 3512

Statistician Trainee  
P95-54080 C \* 3512

Statistician  
P18-54082 C \* 3512

Principal Statistician  
R24-54084 C \* 3E12

Agent Services Assistant Lottery  
A12-52353 C D 3512

Supervisor State Office Centrex Systems  
S20-21844 C D NE12

Hispanic Affairs Officer 2, Commerce & Economic Development  
P26-55525 C V NL12

Senior Operations Analyst, Corrections  
P21-55303C C W 3512

Community Service Officer 3, Addictions, Bilingual Spanish/English  
P18-63003D C K NE12

Community Service Officer 2, Addictions, Bilingual Spanish/English  
R21-63153C C K NE12

Community Service Officer 1, Addictions, Bilingual Spanish/English  
R26-63154D C K NL12

Assistant Supervisor Buildings and Equipment DMV  
S21-42415 C O 4012

Supervisor Buildings and Equipment MV Inspection  
S24-42416 C O 4E12

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Senior Research Analyst Transportation  
P21-03172F C O NE12

Principal Research Analyst Transportation  
P24-03173H C O NL12

Transportation Analyst  
P20-13282 C O 4012

Senior Transportation Analyst  
P23-13283 C O 4012

Principal Transportation Analyst  
R26-13284 C O 4E12

Executive Assistant 2, Bilingual Spanish/English  
V29-59917D C \* NL12

Assistant Coordinator Library Programs  
M27-74104 C \* NL12

Supervising Community Program Analyst  
M27-64185 C \* NL12

Manager Word Processing System  
M24-52706 C \* NL12

Assistant Regional Administrator DOP  
V31-63655 C F NL12

Director Human Services Planning  
M36-60259 C P NL12

Director Human Services Programs  
M32-00763 C P NL12

KC/JMM/BP/PM

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**ACTION:**

- B-2** The Division of State and Local Operations requests the inactivation of one title and the designation of archaic of three titles used in various local government jurisdictions.



## MEMORANDUM

DATE: December 15, 2011  
TO: Civil Service Commission  
FROM: Kenneth Connolly, Director  
State and Local Operations  
SUBJECT: Change in the Classification Plan

*OK*  
*Kenneth Connolly*  
*12/21/11*

### LOCAL GOVERNMENT TITLES

The Division of State and Local Operations requests the inactivation of one (1) title and the designation of archaic of three (3) titles used in various local government jurisdictions.

This action is requested to comply with an order of the Supreme Court (amendments to Rules of Court, R. 1:41-3), as these titles do not conform to the established quasi-judicial duties performed in the municipal courts.

As a result, there is no further use for these titles; however the Administrative Office of the Courts is willing to allow incumbents to continue serving in these titles as long as they do not perform quasi-judicial or managerial duties. Because there are no incumbents in the title of Deputy Municipal Court Director, we recommend it be inactivated. The remaining titles will be made archaic, thereby prohibiting any future appointment to those titles, and will be inactivated as they become vacated. Local Appointing Authorities have been notified of our plans to inactivate.

The effective date of these actions will be December 31, 2011, pending the Commissioner's approval of the action.

### TITLE INACTIVATIONS

Deputy Municipal Court Director  
07787 Unclassified Local

### TITLES TO BE MADE ARCHAIC

Assistant Chief Municipal Court Administrator  
07793 Competitive Local

Assistant Municipal Court Director  
07785 Competitive Local

Chief Municipal Court Administrator  
07794 Competitive Local

KC/JM/GS

[www.state.nj.us/csc](http://www.state.nj.us/csc)

**ACTION:**

- B-3** The Office of Legislature Services (OLS) requests the establishment of new unclassified titles. In accordance with *N.J.S.A. 11A:3-4c*, State Unclassified Service, employees in the Legislative Branch of State Government shall be in the unclassified service.



## MEMORANDUM

DATE: December 16, 2011  
TO: Civil Service Commission  
FROM: Kenneth Connolly, Director  
State and Local Operations  
SUBJECT: Change in the Classification Plan

### Legislature

The Office of Legislative Services (OLS) requests establishment of the following new unclassified title.

In accordance with *N.J.S.A. 11A:3-4(c)*, employees in the Legislative branch of State government shall be in the unclassified service.

The use of this title will be restricted to OLS.

### CREATE TITLE EFFECTIVE DECEMBER 3, 2011

Data Analyst, OSA, OLS (NL) X98

Attachment  
KC/JMM/SR

**ACTION:**



- B-4** The Division of State and Local Operations requests the inactivation of the Residential Services Specialist 1, Developmental Disabilities and Residential Services Specialist 1, Residential Center Accreditation titles.



## MEMORANDUM

DATE: December 20, 2011  
TO: Civil Service Commission  
FROM: Kenneth Connolly, Director  
State and Local Operations  
SUBJECT: Change in State Classification Plan

### TITLE INACTIVATIONS

The Division of State and Local Operations requests inactivation of the following State titles. The titles are unencumbered and there are no future plans for use.

The affected agencies and the appropriate negotiations representatives have been notified.

Effective date: The effective date of the inactivation will be the beginning of the first pay period that follows the Commission's approval of this change in the State Classification plan.

### TITLES TO BE INACTIVATED

Residential Services Specialist 1, Developmental Disabilities  
R25-04184D C P NL12

Residential Services Specialist 1, Residential Center Accreditation  
R25-04184E C P NL12

KC/JMM/BP/PM

[www.state.nj.us/csc](http://www.state.nj.us/csc)

**ACTION:**

**B-5 ALBA E. FEBUS**

Alba E. Febus, represented by Eric M. Mark, Esq., appeals her rejection as a County Correction Officer candidate by Essex County and its request to remove her name from the eligible list for County Correction Officer (S9999H) on the basis of psychological unfitness to perform effectively the duties of the position.

**ACTION:**

**B-6 TAJUDDIN ABDUR-RAOOF**

Tajuddin Abdur-Raoof, a Senior Correction Officer at Northern State Prison, Department of Corrections, represented by Daniel Geddes, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-7 LORI BELL**

Lori Bell, a Human Services Assistant with the Vineland Developmental Center, Department of Human Services, represented by Michael D. Capizola, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-8 MECHAEL CORTES**

Mechael Cortes, a Senior Correction Officer at South Woods State Prison, Department of Corrections, represented by Daniel Geddes, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-9 JOSEPH DAVIS**

Joseph Davis, an Assistant Director of Nursing Services 1 at Ancora Psychiatric Hospital, Department of Human Services, appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-10 MARY GRIMES**

Mary Grimes, a Family Service Specialist 1 with the Department of Children and Families, appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-11 HEATHER INGERSOLL**

Heather Ingersoll, a Senior Correction Officer with Bayside State Prison, Department of Corrections, represented by Daniel Geddes, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-12 EUGENE MATZO**

Eugene Matzo, a Senior Correction Officer with Mountainview Youth Correctional Facility, Department of Corrections, represented by Anthony M. Rotunno, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-13 MARTHA MESSINA**

Martha Messina, a Pension Benefits Specialist 2 with the Department of the Treasury, represented by Andrew M. Kusnirik, III, Esq., appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-14 EDDIE WELDON**

Eddie Weldon, a Correction Lieutenant with Northern State Prison, Department of Corrections, appeals the denial of sick leave injury (SLI) benefits.

**ACTION:**

**B-15 VIVIAN COLEY**

Vivian Coley, a Police Officer with the City of Camden's Police Department, represented by Timothy J.P. Quinlan, Esq., appeals the determination of her layoff rights by the Division of State and Local Operations.

**ACTION:**

**B-16 EDWARD PINEIRO**

Edward Pineiro, a Police Officer with the City of Camden's Police Department, appeals the determination of his layoff rights by the Division of State and Local Operations.

**ACTION:**

**B-17 NICHOLAS RAO**

Nicholas Rao, a Police Officer with the City of Camden's Police Department, represented by Christopher A. Gray, Esq., appeals the determination of his Special Reemployment rights by the Division of State and Local Operations.

**ACTION:**

**B-18 DAVID SEYBERT**

David Seybert, a Police Officer with the City of Camden's Police Department, represented by Christopher A. Gray, Esq., appeals the determination of his Special Reemployment rights by the Division of State and Local Operations.

**ACTION:**

**B-19 BARBARA EARLING**

Barbara Earling, a Senior Correction Officer with South Woods State Prison, represented by Michael K. Sharp, PBA Local 105, appeals an official written reprimand issued by the Department of Corrections.

**ACTION:**

**B-20 TOSHENA GRIFFIN**

Toshena Griffin, a former Senior Correction Officer with Bayside State Prison, Department of Corrections, represented by Kevin P. McCann, Esq., requests counsel fees in accordance with the Civil Service Commission decision rendered on August 18, 2010.

**ACTION:**

**B-21 GARY MACDONALD**

Gary MacDonald, a County Correction Officer with Mercer County, represented by Christopher A. Gray, Esq., requests Civil Service Commission resolution of a dispute concerning counsel fees due him as result of the decision, rendered on August 29, 2007, which modified four suspensions and reversed his removal.

**ACTION:**

**B-22 THOMAS SWEENEY**

Thomas Sweeney, a former Laborer with the City of Hoboken, Department of Human Services, represented by Catherine M. Elston, Esq., petitions the Civil Service Commission for a hearing with respect to his removal.

**ACTION:**

**B-23 PHYLLIS SLADE**

Phyllis Slade, represented by Benjamin A. Spivack, Esq., petitions the Civil Service Commission for revival of the County Correction Sergeant (PC2652F), Essex County, eligible list, in order to effectuate the terms of the settlement agreement between her and Essex County.

**ACTION:**

**B-24 JERRY AQUINO**

The Township of Belleville, on behalf of Jerry Aquino, requests that he be permitted to participate in the intergovernmental transfer program and to complete the remainder of his working test period as a Police Officer with Belleville.

**ACTION:**

**B-25 JUNE AYERS, ET AL.**

June Ayers, Tammy Blount, Lynn Brozowski, Rhonda Curry, Brian Hinds, Roxanne Padilla, Patrick Pisano, Marisol Rodriguez, Rosalinda Rodriguez, Beverly Rogers, Kimberly Sampson, Marcus Samuels, Renee Walker and Loretta Wilson, represented by Philip Feintuch, Esq., appeal the termination of their provisional positions by the Jersey City Board of Education.

**ACTION:**

**B-26 HENRY B. CLAGETT, III AND WILLIAM J. ARMENTI**

The Borough of Highlands requests that the eligible list for Police Chief (PM3545E) be revived, and used as appropriate, to allow for the retroactive permanent appointments of Henry B. Clagett, III, to the title of Police Captain, and William J. Armenti to the title of Police Lieutenant, effective July 21, 2004.

**ACTION:**

**B-27 ELIZABETH VAZQUEZ**

The Department of the Treasury requests that the eligible list for Technical Assistant 2, Treasury (PS1231U), be revived in order to appoint Elizabeth Vazquez effective April 23, 2011.

**ACTION:**

**B-28 STEPHEN KEHAYES AND MARK SOUDERS**

The Department of Environmental Protection requests that Stephen Kehayes and Mark Souders be granted lateral appointments to the title of Environmental Specialist 4 effective May 7, 2011.

**ACTION:**

**B-29 JOHN R. MALINOWSKI, JR.**

The City of Wildwood requests that John R. Malinowski, Jr., be provided with a retroactive date of appointment from the special reemployment list for Supervisor, Water Meter Reading/Supervisor, Water Meter Repair.

**ACTION:**

**B-30 RADEE MAHONEY**

Radee Mahoney, a former Cottage Training Technician with New Lisbon Developmental Center, Department of Human Services, represented by William A. Nash, Esq., requests that the Civil Service Commission reinstate his appeal of his removal effective December 20, 2010, which was dismissed based on his failure to appear at his scheduled hearing.

**ACTION:**

**B-31 STEVEN J. MOSKOWITZ**

Steven J. Moskowitz appeals the determination of the Division of State and Local Operations which removed his name from the Librarian (Special Re-employment List), Trenton Public Library due to his failure to respond to the Certification Notice.

**ACTION:**

**B-32 MICHAEL ACEY**

Michael Acey, represented by Mariesa C. Iuolo, Esq., appeals the decision of the Division of State and Local Operations, which upheld the removal of his name from the Police Officer (S9999K), City of Paterson, eligible list due to his unsatisfactory background report.

**ACTION:**

**B-33 FRANK TAYLOR**

Frank Taylor appeals the removal of his name from the Boiler Operator (PM0101N), Atlantic City, employment list due to his failure to respond to the Certification Notice.

**ACTION:**

**B-34 ANTHONY VANNOZZI**

Anthony Vannozzi, a Supervising Auditor, Taxation, with the Department of the Treasury, appeals the determination of his salary upon his promotion to his current title, pursuant to *N.J.A.C. 4A:3-4.9*.

**ACTION:**

**B-35 JENNIFER GRZANKOWSKI**

Middlesex County, on behalf of Jennifer Grzankowski, requests that her out-of-title work experience in the title Clerk 2 be accepted to qualify her for a prospective promotional examination for Contract Administrator 1.

**ACTION:**

**B-36 JEFFREY M. SIMON**

Jeffrey M. Simon appeals the bypass of his name on the County Correction Officer (S9999H), Monmouth County, eligible list.

**ACTION:**

**B-37 JOANNE DAVIS**

Joanne Davis requests reconsideration of the final administrative determination *In the Matter of Joanne Davis* (CSC, decided September 21, 2011) which determined that the effective date of her position as Environmental Specialist 4 with the Department of Environmental Protection was January 15, 2011.

**ACTION:**

**B-38 COLLEEN KELLER**

Colleen Keller requests reconsideration of the final administrative determination *In the Matter of Colleen Keller* (CSC, decided September 21, 2011) which determined that the effective date of her position as Environmental Specialist 4 with the Department of Environmental Protection was January 1, 2011.

**ACTION:**

**B-39 ASSISTANT COUNTY ENGINEER (C0556M), PASSAIC COUNTY**

Passaic County requests permission not to make an appointment from the March 21, 2011 certification for Assistant County Engineer (C0556M), Passaic County.

**ACTION:**



**B-40 CLERK 2 (PM1608J) AND CLERK 3 (PM0173N), JERSEY CITY SCHOOL DISTRICT**

The Jersey City School District requests that the promotional lists for Clerk 2 (PM1608J) and Clerk 3 (PM0173N) be revived in order to make permanent appointments from the lists.

**ACTION:****B-41 FIELD OFFICE SUPERVISOR, COUNTY WELFARE AGENCY (PC0746M), CUMBERLAND COUNTY BOARD OF SOCIAL SERVICES**

The Cumberland County Board of Social Services requests permission not to make an appointment from the April 12, 2011 certification for Field Office Supervisor, County Welfare Agency (PC0746M).

**ACTION:****B-42 SUPERVISING PUBLIC SAFETY TELECOMMUNICATOR (PM0207M), POINT PLEASANT BOROUGH**

The appointing authority's failure to dispose of the certification for Supervising Public Safety Telecommunicator (PM0207M), Point Pleasant Borough, while a provisional is serving in the title, has been referred to the Civil Service Commission for enforcement.

**ACTION:****B-43 HARRY CHEN**

Harry Chen appeals the determination of the Division of State and Local Operations that his position with the Department of Environmental Protection is properly classified as Administrative Analyst 2, Data Processing. The appellant seeks a Project Manager, Data Processing classification.

**ACTION:**

**B-44 CYNTHIA HAMPTON**

Cynthia Hampton appeals the decision of the Division of State and Local Operations that the proper classification of her position with the Department of Environmental Protection is Head Clerk. The appellant seeks a Customer Service Representative 1 classification.

**ACTION:**

**B-45 MEGAN MANOCCHIO**

Megan Manocchio appeals the decision of the Division of State and Local Operations which found that her position with the Department of the Treasury is correctly classified as Taxpayer Service Representative 2. The appellant seeks a Taxpayer Service Representative 1 classification.

**ACTION:**

**B-46 ELIZABETH MATLACK**

Elizabeth Matlack appeals the determination of the Division of State and Local Operations that her position in the Department of Law and Public Safety is properly classified as a Senior Microfilm Machine Operator. The appellant seeks a Principal Clerk classification. The appellant also appeals the test mode of the promotional examination for Principal Clerk (PS8471P), Department of Law and Public Safety.

**ACTION:**

**B-47 JANET PRESTER**

Janet Prester appeals the decision of the Division of State and Local Operations that the proper classification of her position with the Department of Health and Senior Services is Program Support Specialist 2 (Assistance Programs). The appellant seeks a Program Development Specialist 1 classification.

**ACTION:**

**B-48 STACY ROONEY**

Stacy Rooney appeals the decision of the Division of State and Local Operations which found that her position with the Department of the Treasury is properly classified as Technical Assistant 3. The appellant seeks a Pensions Benefits Specialist 2 or 3, or Technical Assistant 2, Treasury classification.

**ACTION:**

**B-49 SHERRI SHEEHAN**

Sherri Sheehan appeals the decision of the Division of State and Local Operations which found that her position with the Department of the Treasury is properly classified as Technical Assistant 2, Treasury. The appellant seeks a Pensions Benefits Specialist 3 classification.

**ACTION:**

**B-50 KAREN SOOY-LEWANDOWSKI**

Karen Sooy-Lewandowski appeals the decision of the Division of State and Local Operations which found that her position with the Department of Law and Public Safety is properly classified as Technical Assistant 2, Purchasing. The appellant seeks an Assistant Buyer classification.

**ACTION:**

**B-51 FREDDIE FRAZIER**

The appeal of Freddie Frazier, a Senior Correction Officer at Northern State Prison, Department of Corrections, of his removal, on charges, was heard by Administrative Law Judge JoAnn LaSala Candido (ALJ), who rendered her initial decision on October 31, 2011. At its meeting on December 21, 2011, the Civil Service Commission (Commission) adopted the ALJ's recommendation to grant the appointing authority's motion for summary decision and uphold the removal. However, the Commission found it necessary to address the exceptions filed by the parties and to limit the appellant's entitlement to back pay to the period of December 13, 2011 through January 13, 2004. The proposed final decision is now submitted for the Commission's review.

**ACTION:**

**B-52 MARK SALAMANDRA**

The appeal of Mark Salamandra, an Assistant District Parole Supervisor with the State Parole Board, of his removal, effective October 5, 2010, on charges, was heard by Administrative Law Judge Jeff S. Masin, (ALJ), who rendered his initial decision on November 4, 2011. At its meeting on December 21, 2011, the Civil Service Commission (Commission) adopted the ALJ's recommendation to uphold the appellant's removal. However, the Commission found it necessary to address the exceptions and cross exceptions filed by the parties. The proposed final decision is now submitted for the Commission's review.

**ACTION:****B-53 JOSE VALENTIN**

The appeal of Jose Valentin, a Senior Correction Officer with the Adult Diagnostic and Treatment Center, Department of Corrections, of his removal, effective March 9, 2011, on charges, was heard by Administrative Law Judge Imre Karaszegi, Jr., (ALJ), who rendered his initial decision on October 21, 2011. At its meeting on December 21, 2011, the Civil Service Commission (Commission) did not adopt the ALJ's recommendation to modify the removal to a six-month suspension. Rather, the Commission ordered that the matter be remanded to the Office of Administrative Law. The proposed decision is now submitted for the Commission's review.

**ACTION:****B-54 GEORGE ALBERTO, ET AL.**

George Alberto, James Astacio and Greis Tadeo appeal the determinations of the Division of Selection Services which found that they did not meet the experience requirements for the open competitive examination for Investigator Bilingual Spanish & English (S0050N), Statewide. George Alberto and James Astacio also appeal the determinations of the Division of Selection Services which found that they did not meet the experience requirements for the open competitive examination for Investigator (S0049N), Statewide.

**ACTION:**

**B-55 KENDRA BROWN, ET AL.**

Kendra Brown, Gerard Conzentino, Cynthia Malone, Helen Muff, Frank Papaiani, Alison Perez-Cabret, Sherian Seegers and Matthew Yu appeal the determinations of the Division of Selection Services which found that they did not meet the experience requirements for the open competitive examination for Investigator (S0049N), Statewide.

**ACTION:**

**B-56 JOSEPH P. CALLAHAN, JR.**

Joseph P. Callahan, Jr. appeals the determination of the Division of Selection Services which found that he did not meet the requirements for the promotional examination for Building Services Coordinator 3 (PS3638K), Department of Children and Families.

**ACTION:**

**B-57 SEAN CONRAD AND JOHN DAUBNER**

Sean Conrad (PM7527N), Jefferson; and John Daubner (PM7564N), Union; appeal the written portion of the examination for Police Captain (various jurisdictions).

**ACTION:**

**B-58 CHEAREEN JONES, ET AL.**

Cheareen Jones, Lisa Kline, Madeleine Morrow, and Melissa Velez appeal the determinations of the Division of Selection Services which found that they did not meet the experience requirements for the open competitive examination for Secretarial Assistant 3 (S2138N).

**ACTION:**

**B-59 JANE OUDSHOORN**

Jane Oudshoorn appeals the determination of the Division of Selection Services which found that she was below the minimum requirements in experience for the open competitive examination for Business Manager (M2087N), Clifton.

**ACTION:**

**B-60 FELICIA WU**

Felicia Wu appeals the correct answer to three questions on the examination for State Budget Specialist 3 (PS2070U), Department of the Treasury.

**ACTION:**

**B-61 KEVIN KONECNY**

Kevin Konecny appeals the denial of his request for a make-up examination for Fire Lieutenant (PM5185N), Linden.

**ACTION:**

**B-62 ADOPTED AMENDMENT: *N.J.A.C. 4A:4-4.7*, REMOVAL OF NAMES FROM ELIGIBLE LIST**

Submitted for the Commission's approval is a Notice of Adoption amending *N.J.A.C. 4A:4-4.7*, concerning the removal of names from an eligible list. The Administrative Office of the Courts requested that the Civil Service Commission permit consideration of expunged criminal records in making appointments to judiciary titles, citing *N.J.S.A. 2C:52-27(c)*, which requires an individual seeking judiciary employment to reveal expunged records. Additionally, a Juvenile Detention Officer (JDO) candidate has appealed removals based on expunged records from three different JDO lists since 2007, suggesting the need for another change to the rule. Therefore, the Commission proposed an amendment to *N.J.A.C. 4A:4-4.7* to expressly permit consideration of expunged records in list removals of judiciary and JDO candidates. No comments were received during the public comment period. Therefore, it is recommended that the Commission adopt this proposal.

**ACTION:**

**B-63 CIVIL SERVICE COMMISSION MINUTES**

Submitted for adoption are the Civil Service Commission minutes of its meeting of December 21, 2011.

**ACTION:**